

# MIAMI CONDO PORTAL

## Service Agreement & Setup Form

### 1. Condominium Information

Field	Details
Condominium Name	
Address	
City / State / Zip	
Number of Units	

### 2. Contact Information

Field	Details
Primary Contact Name	
Position	
Phone Number	
Email Address	

### 3. Services Included

Service	Included
Resident Login Portal	Yes
Document Management	Yes
Meeting Notices	Yes
Community Announcements	Yes
Setup & Configuration	Yes

### 4. Pricing

Item	Amount
Setup Fee	\$
Monthly Fee	\$ / month
Billing Start Date	

### 5. Terms

	The setup includes full configuration of the portal.
	Monthly fee includes hosting, maintenance, and support.
	No long-term contract required.
	30-day cancellation notice required.

### 6. Approval

Client Name	
Signature	
Date	